

BUILDING INSPECTOR ONE & TWO FAMILY DWELLINGS

Step 1: Licensure Pre-Requisites:

An applicant shall have a notarized copy of high school or general education diploma and one of the following pathways:

EXPERIENCE PATHWAYS

PATH 1: three years' experience in a responsible, directly related construction position, such as a foreman, which required the ability to effectively read and interpret building plans and specifications; OR

PATH 2: three years' experience in an architect's or engineer's office performing building design or drafting duties

EDUCATION PATHWAYS

PATH 3: graduated from a college or university with an associate degree in a design, building technology or construction-related subject; OR

PATH 4: graduated from a college or university with a bachelor's degree in architecture, engineering, fire science, or building technology.

Step 2: Apply

- ✓ Submit a completed Initial Application Form, DHBC - BC/CP 1,
- ✓ \$50 application fee, and
- ✓ Written proof that the applicant has met the education/ experience requirements

Step 3: Testing For Certification

An Inspector of One & Two Family Dwellings shall be classified, if the person has passed the following

NCPCCI test modules:

- Test 1A Building One- and Two-Family Dwelling; and
- Test 4A Mechanical One- and Two-Family Dwelling

OR

ICC test modules:

- Test B1 Residential Building Inspector; and
- Test M1 Residential Mechanical Inspector

Compare the ICC AND NCPCCI fee schedule per module to see what the best choice is for you based on this criteria:

- Your licensure being sought;
- Your previous exam completions; and
- The financial benefits to continue with the same Code Council Exam organization

Step 4: Reinstatement

A certified building inspector whose certification has been terminated may be reinstated no more than three (3) years of the date of termination by submitting to the department and pay \$50 reinstatement fee.

Step 4: Renewal

A certified inspector, trainee, or an inspector holding a limited certificate, shall submit to the department not later than the last day of the certified inspector or trainee's birth month:

- An annual renewal fee of fifty (\$50) dollars; and
- Proof of completion of the continuing education requirements; Continuing Education Verification Form, DHBC - BC/CE

